

**COMMITTEE:** CENTRAL AREA                      **REF NO:** CAC/22/06  
**DATE:** 7 SEPTEMBER 2022  
**SUBJECT:** FUNDING REQUEST – EMMAUS SUFFOLK  
WELLBEING HUBS

**REPORT AUTHOR:** LAURA COOLEDGE/SLOANE POTTER

**SENIOR OFFICER:** JUSTIN JUPP

***Short description of report content and the decision requested:***

Emmaus Suffolk is seeking funding of £4,320 to expand its Wellbeing Hubs in the centre of Ipswich. The project supports individuals in the community that are experiencing social isolation, poor mental health, and difficulties with unemployment.

The Wellbeing Hub for central Ipswich started in Sailmakers, but Emmaus Suffolk is looking to expand into another venue, The Great White Horse Hotel on Tavern Street, due to current capacity being met. The hubs offer free activities incorporating music, employability skills, art, cookery and creative sessions.

***List of Appendices included in this report:***

- a) Appendix 1 - Completed Application Form

*This report has been prepared by Laura Cooledge / Sloane Potter,*

*Tel: 01473 432227*

*Email: [laura.cooledge@ipswich.gov.uk](mailto:laura.cooledge@ipswich.gov.uk) / [Sloane.potter@ipswich.gov.uk](mailto:Sloane.potter@ipswich.gov.uk)*

***This report was prepared after consultation with:***

*Internal consultees*

*External consultees*

*Claire Staddon, Chief Executive of Emmaus Suffolk*

***The following policies form a context to this report:***

*(all relevant policies must also be referred to in the body of the report)*

*Building a Better Ipswich 2017*

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**1. Item of business and issues for consideration**

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- 1.1 To consider the application of Emmaus Suffolk and decide whether to agree to:
- i) Fund the total amount requested;
  - ii) Fund a lesser amount to the amount requested; or
  - iii) Not fund any amount
- 1.2 The Committee will make its decision on the basis of whether the application meets the funding criteria and the funds available to the Committee.
- 1.3 Emmaus Suffolk is a charity which works with vulnerable, socially isolated people and those at risk of homelessness across the county. Its ambition is to introduce to Suffolk new ways of tackling entrenched homelessness, isolation and unemployment.
- 1.4 Emmaus Suffolk is seeking funding of £4,320 to expand its Wellbeing Hubs in the centre of Ipswich. The project supports individuals in the community that are experiencing social isolation, poor mental health, and difficulties with unemployment.
- 1.5 The Wellbeing Hubs operate in two key areas of Ipswich; the Sailmakers Workshop in the town centre and at the Royal Oak on Felixstowe Road. The Wellbeing Hub for central Ipswich started in Sailmakers, but Emmaus Suffolk is looking to expand into an additional venue, The Great White Horse Hotel on Tavern Street, due to current capacity being met. The hubs offer free activities incorporating music, employability skills, art, cookery, and creative sessions.
- 1.6 In a year of the Wellbeing Hubs, Emmaus Suffolk expects to work with 250 individuals, and deliver 150 sessions, with over 500 hours of arts and therapeutic support for the individuals supported.
- 1.7 Emmaus Suffolk receives no statutory or core funding and generates over 50% of its income through its Retail and Community Café social enterprises. For areas of its work that cannot generate funds, it applies for grants and carries out localised fundraising.

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**2. Links to Area Action Plan**

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- 2.1 Domains of Deprivation:
- **Education, Skills and Training**, which is an area priority

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**3. Financial implications**

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- 3.1 There is £9,345.26 remaining unallocated in the committee's budget, which is available to fund grant applications.
- 3.2 The table below shows the breakdown in costs:

Description of expenditure		Cost (£)
Craft Materials – fabric, pens, paper, paints, furniture upcycling paints etc.		3,000
Utilities (5%)		800
Refreshments – Tea, coffee, biscuits (£10 per session x 52)		520
Staffing		17,500
Rent		10,000
<b>Total project costs</b>		<b>£ 31,820</b>
Total amount requested from the Area Committee	North West	
	South West	
	<b>Central</b>	<b>£ 4,320</b>
	North East	
	South East	

- 3.3 Emmaus Suffolk has received £20,000 in funding from Reaching Communities that will be used for staff costs, and it has reserves that will cover the cost of the rent.
- 3.4 Area Committee funding is being requested for the remaining elements, which are the craft materials, 5% of utilities costs, and refreshments.
- 3.5 Emmaus Suffolk previously received Area Committee funding in September 2019, totalling £10,000 from all five areas, to subsidise costs of travel and food parcels for its volunteers.
- 3.6 **The total amount requested from Central Area Committee is £4,320.**

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#### **4. Legal implications**

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- 4.1 The Council has the power to make grants to community projects through the Area Committees. The Area Committees have delegated Executive powers and devolved budgets.
- 4.2 Area Committees have the power to award grants in accordance with Part 3, Section 2 of the Council's Constitution i.e. the Area Committee Terms of Reference.

- 4.3 Emmaus Suffolk is a registered charity ([1128051](#)) and has provided its articles of association, annual accounts, a named bank account and safeguarding policy, as required by the Area Committee Funding Guidelines.

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## 5. Risks considered

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Risk Description	Consequence of risk	Risk Controls	Probability of risk occurring taking account of controls (1 almost impossible - 6 very high)	Impact of risk, if it occurred taking account of actions (1 negligible - 4 catastrophic)
Risk of Coronavirus infection through contact in proposed activities	Covid-19 illness to clients or staff	Measures as described in Government guidance at time	2	3
<b>Actions to mitigate risk</b>	Emmaus Suffolk is required to follow the Government guidance pertaining to all relevant activities current at the time of delivery.			

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## 6. Options

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- 6.1 Option 1 – Approve allocation of funding of £4,320 to Emmaus Suffolk to support a Wellbeing Hub in the centre of Ipswich.
- 6.2 Option 2 – Approve allocation of less than £4,320 as contribution to the same.
- 6.3 Option 3 – Do not fund.

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## 6. Record of Decision taken

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## 7. Exemption from call in (if applicable)

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I certify that this decision is urgent and therefore exempt from call-in for the following reasons:

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Signed.....

[This must be signed by the Chair of the Area Committee]